

## **Buyer with French**

### Responsibilities:

- Managing the purchase order process to completion
- Resolving exceptions and handling inquiries from suppliers and clients
- Follows a variety of clearly defined procedures under general guidance within Sourcing areas
- Ensures compliance to internal source-to-pay business rules and SOX controls

### Requirements:

- Economy graduate
- Minimum 2 years' experience within sourcing area
- Fluent English and French
- Highly client service and quality oriented mindset
- Proficient research, analytical and problem solving skills
- Knowledge of sourcing principles
- Working knowledge of MS Office tools and SAP
- Structured approach to effectively and efficiently planning own workload
- Excellent communication skills
- Team oriented person who can focus on the details

### Offer:

- Private medical care
- Life insurance
- Retirement scheme
- Multisport card
- Service award
- Vacation award
- Attractive compensation